

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting

August 14, 2024

APPROVED: _____ **REVISED:** _____ (see revised version)

Chairwoman Rebekah Luther called the meeting to order at 11:02 a.m. in the Kuna City Hall Council Chambers.

Present were Commissioners: Commissioner Rebekah Luther, Scott Burn, Dawn Hale, Comm. Atkinson and Comm. Hilpert. Also present were Chief T.J. Lawrence, Officer of Administration Krystal Hinkle and White Peterson Attorney Marc Bybee.

Consent Agenda Approval:

Comm. Burn moved to accept the consent agenda as printed and posted. Comm. Atkinson seconded the motion, motion passed with a unanimous voice vote.

- A. Approval of the Agenda
- B. Regular Board Meeting Minutes Dated June 12, 2024
- C. Special Board Meeting Minutes Dated June 24, 2024
- D. Regular Board Meeting Minutes Dated July 10, 2024
- E. Financial Reports, Fund Investments, and Approval of Bills – Accounts Payable and Impact Fee Account Balance
- F. Findings of Fact, Conclusions of Law, and Order for Summertime and Davis Annexation

Public Hearing – Adoption of Budget for Fiscal Year 2025 -

Comm. Burn made a motion to open the public hearing for the adoption of the 2024 Budget. Comm. Hale seconded the motion, motion passed with a unanimous voice vote.

Legal Notice was published in the Idaho Press on 7/15/2024.

There wasn't any discussion or public input.

Comm. Burn made a motion to close the hearing. Comm. Hale seconded the motion, motion passed with a unanimous voice vote.

Comm. Burn made a motion approving Resolution 2024-24 for the adoption of the 2025 Budget. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

Public Input/Discussion – None

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Staff Reports:

Chief Report – by T.J. Lawrence: Chief indicated that we are fully staffed. The district has received the command trailer. A second grant request will be submitted to fund the equipment needed for the command trailer. The deed for station 2 has been recorded and the district is working with P&Z for the annexation into the City. Station Alerting will take place in October and we should be able to sell some of the equipment to another fire department. The district deployed to the Durkee Fire for 7 days and we should be receiving 100% repayment for the 2 employees and also payment for the Brush Truck.

Local 4165 - Full Time Firefighter Report: Matt Graham indicated their life jacket station is up at Indian Creek.

Attorney Report: Marc Bybee made one small change to the Summertime and Davis Annexation Agreement.

Officer of Administration Report by Krystal Hinkle: Hinkle indicated that she did receive a resignation notice from her employee. The employee is willing to stay on until the end of the year to help find their replacement.

Old Business:

State Fire Commissioners Report – The association is working on monthly trainings and the 2025 Conference.

Ada County City EMS System (ACCESS) Update – None, the meeting was canceled.

Old Business:

Amended 2024 Board Meeting Schedule - Time Change- Comm. Burn made a motion to move the Commissioner meetings to 9:30 a.m. on the second Wednesday of every month. Comm. Atkinson seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider a Policy that Will Allow a Therapy Dog at the Station – Chief Lawrence finished the draft the day before the meeting and it hasn't been reviewed by Krystal or the attorney. Comm. Burn made a motion to table the item until the September

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board meeting. Comm. Hale seconded the motion, motion passed with a unanimous voice vote.

New Business:

Discuss and Consider Administrative Evaluations and Document Retention

Procedure - Marc Bybee did not have this item available for review. Comm. Burn made a motion to table the item until the September board meeting. Comm. Hale seconded the motion, motion passed with a unanimous voice vote.

Election of Officer – Vice Chair–

Comm. Luther made a motion appointing Robert Hilpert to Vice Chair. Comm. Burn seconded the motion, motion passed with a unanimous voice vote.

Presentations:

Marc Bybee – Legal 101

Commissioner Open Discussion – None

Commissioner Burn moved to adjourn the meeting. Commissioner Atkinson seconded the motion, motion passed with a unanimous voice vote.

Meeting adjourned at 1:12 p.m.

Respectfully submitted,

Krystal Hinkle, District Secretary

Rebekah Luther, Chairwoman