

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting September 11, 2024

APPROVED: _____ **REVISED:** _____ (see revised version)

Chairwoman Rebekah Luther called the meeting to order at 9:30 a.m. in the Kuna City Hall Council Chambers.

Present were Commissioners: Commissioner Rebekah Luther, Scott Burn, Dawn Hale, Carrera Atkinson and Robert Hilpert. Also present were Asst. Chief James Trumble, Officer of Administration Krystal Hinkle and White Peterson Attorney Marc Bybee.

Consent Agenda Approval:

Comm. Burn moved to accept the consent agenda as printed and posted. Comm. Atkinson seconded the motion, motion passed with a unanimous voice vote.

- A. Approval of the Agenda
- B. Regular Board Meeting Minutes Dated August 14, 2024
- C. Financial Reports, Fund Investments, and Approval of Bills – Accounts Payable and Impact Fee Account Balance
- D. Resolution 2024-25 Approving the Subdivision Participation and Release Form for the Kroger Settlement
- E. Resolution 2024-26 Approving the Time Tracking Policy
- F. Resolution 2024-27 Approving the Second Amended and Reformed Intergovernmental Agreement with Ada County
- G. Resolution 2024-28 Approving the First Amended and Reformed Intergovernmental Agreement with Canyon County
- H. Resolution 2024-29 Approving the First Amended and Reformed Intergovernmental Agreement with the City of Kuna
- I. Resolution 2024-30 Approving Amendment and Renewal Communication Dispatch Agreement

Presentation – Brad Verigan with VFIS presented the board with our current Insurance Coverage.

Public Input/Discussion –

Cody Price, located at 219 W. John Deere St, Kuna asked the board about hiring additional firefighters, since the levy stated we would hire 6 more firefighters.

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Hinkle asked Mr. Price, who is an Ada Co. Paramedic if this was him asking this question, or if it was the Local Union, as it is the same question they asked in union negotiations.

Mr. Price confirmed this was a question he was asking.

Hinkle indicated that the levy specifically stated, up to 6 firefighters. We have hired 3 and an Asst. Chief. The goal is to hire more when the second station is built, as there isn't a need for them right now.

Mr. Price asked what we were doing with the funds from the Meta contract.

Comm. Burn indicated that we have restructured our budget process and with negotiations, equipment needs, and inflation, those funds are being allocated appropriately.

Hinkle expressed to Mr. Price that the district doesn't hire employees based on an annual contract as it isn't guaranteed each year and we wouldn't want to lay anyone off if the contract isn't renewed.

Comm. Burn thanks Mr. Price for coming and asking questions of the board.

Staff Reports:

Chief Report – by T.J. Lawrence: Chief indicated we have one FF on injury and will be out for a few months. The crews will be training on a donated structure and the Commissioners are invited to come and watch. Both Chiefs attended the SW Fire Chiefs conference, and they had great topics and speakers. Working with Kuna P7Z on the annexation for station 2.

Local 4165 - Full Time Firefighter Report: Matt Graham indicated the local donated \$1000 to a local barista for medical services.

Attorney Report: Marc Bybee indicated he has been really busy with the City of Kuna and apologized for not getting the Admin. policy completed.

Officer of Administration Report by Krystal Hinkle: Hinkle indicated everything was on the agenda.

Old Business:

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State Fire Commissioners Report – The association is working on monthly training and the 2025 Conference.

Ada County City EMS System (ACCESS) Update – None

Discuss and Consider a Policy that Will Allow a Therapy Dog at the Station – The policy hasn't been reviewed by Attorney Maren Ericson with White Peterson. Comm. Burn made a motion to table the item until the October board meeting. Comm. Hale seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Administrative Evaluations and Document Retention

Procedure - Marc Bybee did not have this item available for review. Comm. Burn made a motion to table the item until the October board meeting. Comm. Hale seconded the motion, motion passed with a unanimous voice vote.

New Business:

Discuss and Consider Wellness Policy – Marc Bybee suggested that Attorney Bill Gigray review the policy, as he is the one who drafted it a couple of years ago. The union is ok with the language now that the light duty policy is in place. Hinkle did reiterate to the union members in the audience that light duty is available if we have it, so if they are found not fit for duty, that doesn't mean that they will automatically get light duty. Comm. Burn made a motion to table the item until the October board meeting. Comm. Atkinson seconded the motion, motion passed with a unanimous voice vote.

Impact Fee Proposals – Hinkle received two proposals to update our CIP for Impact Fees. One was received from Matrix and the other from Tiscler Bise. Both Chief Lawrence and Sec. Hinkle enjoyed working with Matrix on a previous project. There is some concern about Matric being in California and when needing them to travel, it will cost a lot in fees. Tiscler Bise has a local representative and is familiar with the country commissioners and the City of Kuna, as they have worked on many CIPs in the valley.

Comm. Burn made a motion to move forward with obtaining a contract with Tiscler Bise. Comm. Hale seconded the motion, motion passed with a unanimous voice vote.

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Discuss Misc. Savings Account Transfer to Apparatus/Equipment Fund – Hinkle asked the board to transfer the funds from our savings account into our Apparatus/Equipment Fund. Per our financial management policy, we don't have a savings account and funds need to be allocated to the correct fund per board approval. The funds currently sitting in the savings account were intended for future apparatus and equipment replacement. This is in line with the Chiefs replacement schedule. The current savings fund balance is \$3,039,973.48.

Comm. Burn made a motion to transfer the funds from the savings account into the Apparatus Equipment Fund. Comm. Hale seconded the motion, motion passed with a unanimous voice vote.

Commissioner Open Discussion – None

Commissioner Hilpert moved to adjourn the meeting. Commissioner Burn seconded the motion, motion passed with a unanimous voice vote.

Meeting adjourned at 10:53 a.m.

Respectfully submitted,

Krystal Hinkle, District Secretary

Rebekah Luther, Chairwoman