

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting October 9, 2024

APPROVED: _____ **REVISED:** _____ (see revised version)

Chairwoman Rebekah Luther called the meeting to order at 9:30 a.m. in the Kuna City Hall Council Chambers.

Present were Commissioners: Commissioner Rebekah Luther, Scott Burn, Carrera Atkinson and Robert Hilpert. Commissioner Hale was absent. Also present were Chief TJ Lawrence, Officer of Administration Krystal Hinkle and White Peterson Attorney Marc Bybee.

Consent Agenda Approval:

Comm. Burn moved to accept the consent agenda as printed and posted. Comm. Atkinson seconded the motion, motion passed with a unanimous voice vote.

- A. Approval of the Agenda
- B. Regular Board Meeting Minutes Dated September 11, 2024
- C. Financial Reports, Fund Investments, and Approval of Bills – Accounts Payable and Impact Fee Account Balance

Public Input/Discussion – None

Staff Reports:

Chief Report – by T.J. Lawrence: Chief indicated we have one FF on injury and progressing well. Training in the acquired structure has been beneficial and this week is fire attack using a burn barrel. Friday at 10:00am, 3 rounds of live fire attack and then they will burn the structure. Chief and Krystal are applying for a budget class offered by the National Fire Academy. Chief Trumble will attend on a different date in 2025. There is an uptick in new development, both commercial and residential. Station 2 is going through the annexation process with the City of Kuna. The district will have a neighborhood meeting on 10/10 at 6:00 pm. Staff had a meeting with Mayor Stear and members of the Planning and Zoning committee to address concerns with solar farms, specifically their design and maintenance. In 2025, the district will have a Captain's promotional exam. The district will have a firefighter who has reached retirement eligibility, even though the employee hasn't decided on retirement, we want to be ready. This will be the district's first career firefighters to retire with the district.

Local 4165 - Full Time Firefighter Report: Matt Graham indicated the members will be at the Farmstead on 10/26 for Fill the Boot. They will also have a crew that will attend the stair climb in Seattle.

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting

October 9, 2024

APPROVED: _____ **REVISED:** _____ (see revised version)

Attorney Report: Marc Bybee indicated everything was on the agenda.

Officer of Administration Report by Krystal Hinkle: Hinkle indicated a few changes were made to the Intergovernmental Agreement with Ada Co. after it was signed. She will bring an amended agreement and resolution to the November meeting.

Old Business:

State Fire Commissioners Report – The association has chosen to have their conference in Sun Valley, prior to the Chiefs conference. It will take place in May, final dates to come in November.

Ada County City EMS System (ACCESS) Update – None

Discuss and Consider a Policy that Will Allow a Therapy Dog at the Station – There was lot of discussion around a trial period, certifications (therapy vs trained), a station dog or individual employee dogs, recognized training facilities, who gets to bring in their dog, allergies, Work Comp liability, would it be better to bring in a professional when needed, etc. Comm. Burn made a motion to table the item until the November board meeting with changes from attorney Marc Bybee. Comm. Hilpert seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Administrative Evaluations and Document Retention

Procedure - Marc Bybee presented a draft policy to the board. There was discussion about the evaluation format being changed to allow the employees to have their own recommended goals. Hinkle had concerns about storing the evaluations on the server, when the Commissioners and Attorney don't have access. She recommended we buy a small fire safe that can be brought to the meetings as necessary and the safe will be stored in the record room. Comm. Burn made a motion to table the item until the November board meeting with recommended changes from Marc Bybee. Comm. Hilpert seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Wellness Policy – Comm. Burn made a motion to approve Resolution 2024-31 approving the Wellness Policy. Comm. Atkinson seconded the motion, motion passed with a unanimous voice vote.

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting

October 9, 2024

APPROVED: _____ REVISED: _____ (see revised version)

New Business:

Discuss and Consider Resolution Approving the Agreement with Tischler Bise for an updated Impact Fee Study – Comm. Burn made a motion to approve Resolution 2024-32 approving the agreement with Tischler Bise. Comm. Atkinson seconded the motion, motion passed with a unanimous voice vote.

Commissioner Open Discussion – Chief asked the board about having a New Year kick off gathering with all of the employees in January. Chief and Krystal will look at venue options.

Commissioner Burn moved to adjourn the meeting. Commissioner Atkinson seconded the motion, motion passed with a unanimous voice vote.

Meeting adjourned at 10:58 a.m.

Respectfully submitted,

Krystal Hinkle, District Secretary

Rebekah Luther, Chairwoman